

The Woodland Centre Trust

Registered Charity Number 278681

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2012

B.B.K. Accountants Limited
Chartered Certified Accountants
4a Roman Road
East Ham
London E6 3RX

The Woodland Centre Trust

Registered Charity Number 278681

Mission Statement

To help young people recognise their abilities and worth.

To help them understand their potential and encourage them to lead fulfilled and worthwhile lives. To broaden their educational and social knowledge; to equip them for full time employment and to make them positive members of society.

The Woodland Centre Trust

Registered Charity Number 278681

Governed by Deed of Trust dated 1st November 1980

The Trustees of The Woodland Centre Trust

Chairman GARY REYNOLDS

Treasurer GRAHAM HOWGATE

Trustees FRANK TURNER
 JULIE CORDICE
 STUART MULLINS
 ROGER BATCHELOR

Administrator JULIE CHANT

Principal Locations Beckton Skills Centre
 7 Hillcroft Road
 London Industrial Park
 Beckton
 London E6 6LW

Camp Mohawk
Wargrave
Reading RG10 8PU

Accountants BBK Accountants Limited
 Chartered Certified Accountants
 4a Roman Road
 East Ham
 London E6 3RX

Tel 020 7473 4344

The Woodland Centre Trust

Report of the Trustees

The Trustees of The Woodland Centre Trust present the Report and Financial Statements for the year ended 31st March 2012. They appear in the format required by the Statement of Recommended Practice: Accounting by Charities (SORP).

Charity Law require Trustees of The Woodland Centre Trust to prepare financial statements for each financial year which give a true and fair view of the charity's incoming resources and application of resources during the year and the state of its affairs at the end of the year.

The Trustees are responsible for the direction of the policy of The Woodland Centre Trust in accordance with the Constitution and Purpose of the charity. In particular they direct and oversee the financial affairs of the Trust and are responsible for safeguarding the assets of the charity.

They must ensure that proper accounting records are kept, which disclose the financial position of the charity with reasonable accuracy at any time. They must also take reasonable steps to prevent fraud and other irregularities.

The trustees have:

- selected suitable accounting policies and applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- followed applicable accounting standards subject to any material departures disclosed and explained in the financial statements;
- prepared the financial statements on a going concern basis.

Objects and policies

The Woodland Centre Trust was registered as a charity in 1980. Initially this was to provide facilities for the scouts in Newham and later to help them fund the camps for disabled children at their camp site just outside Wargrave in Berkshire. The Trust was thus best known for the work that it does at Camp Mohawk. Today Camp Mohawk operates as a day centre for special needs children and young people, with the emphasis on providing workshops in line with its Mission statement. Equally important is the important work that it does at its London base - The Beckton Activities Centre. From 2012 and in line with its new focus the centre will now be known as the Beckton Skills Centre.

Following a strategy review, the Trust continues to evaluate its policies and objectives to ensure it continues to meet the needs of its target group of young people in line with the Government's guidelines on 'Every Child Matters'.

The Beckton Skills Centre.

The Beckton Skills Centre (formerly Beckton Activities Centre) is situated in Beckton, East London, in the heart of a large industrial estate. The site is held on a 99 year lease from the Royal Docks Trust and comprises a number of buildings and smaller huts.

The Centre is the Trust's headquarters as well as the base for the Trust's work, teaching a broad range of skills to young people from East London. Young people are encouraged to participate in decision making and taking a responsible position in the projects. Youth education and training has been a central theme in the Trust's charitable activities; facilities are available for skills training in woodwork, auto-mechanics, IT and catering, vocational education and key skills support .

Educational Support

Newham's relatively low educational standards and high unemployment statistics mean that the provision of basic education and practical skills training is of paramount importance. Newham is also reported to have the highest population of young people in the whole of the UK. [Source www.newham.gov.uk]. The Trust recognises the importance of self development and actively seeks qualified instructors and tutors to respond to the young people's needs. Beckton Skills Centre is proud to be involved with Newham's Additional provision programme, a scheme giving Newham's young people from 14-16 years old the opportunity of working towards a vocational qualification in auto-mechanics.

Camp Mohawk

Camp Mohawk is a woodland adventure centre and campsite, fully equipped to cater for young people with disabilities, primarily those on the autistic spectrum.

The camp nestles into the edge of the High Knowle woods just north of Wargrave in Berkshire. Since the formation of the Trust, it has been the Trust's outdoor activity centre and its "Centre of Care" for disadvantaged children from all over the South of England. The camp is currently run as a day centre and its facilities are open for a variety of special needs children. In 2007 the Trust secured a lease for the use of the land for a period of 120 years.

An important aspect of future planning for the Trustees is effective utilisation of 'out of season' opportunities at Camp Mohawk. Parents and carers who use the camp are always encouraged to make valuable contributions to future plans.

Organisation

The main decision making body is the Board of Trustees and major decisions are made in general meetings with the Administrator and other executive officers in attendance.

The Trustees receive neither remuneration, expenses nor benefits from the Trust. The Administrator is responsible for maintaining the focus of the Trust on its charitable activities. This role includes development activity, fundraising / general administration.

The Administrator is assisted by a small team of dedicated staff and instructors whose duties are agreed by the Board of Trustees.

The year in retrospect

The Trust continued to work towards its new strategy and encouraged further discussions and partnerships with key community groups, local businesses, councils and local parents. Both centres operated under independent Managers, ensuring a local focus. New projects were piloted and the Trust was encouraged by the number of young people's needs being met. The year continued to be a period of high planning and organisation, with the objectives of continuing to meet the needs of young people.

Beckton Skills Centre

The centre continued to progress and successfully bid for the contract to work with the NAP [Newham Additional Provision], providing accredited auto-mechanical training for Newham's young people between 14-16 years old. The new contract will run from 2011-13, in conjunction with the existing one running from 2010-12. This is a very popular practical skills training programme and the centre's requests for places was oversubscribed, so increased the provision to four days a week. As well as the training programme, the centre worked with Newham's work experience team, to provide additional young people with opportunities for real work skills.

The Centre was also successful in obtaining a grant to run another summer project- building a car, in conjunction with Quest. This ran for two days a week during the summer holiday period and gave young people a chance to gain additional skills whilst enjoying a fun project. The idea is that by September they can continue with their further learning with Quest, or chose to go on to a college of their choice. The project continues the commitment to learning and work ethics so engages a high percentage of young people with raised aspirations for successful future career prospects.

The local Police stations continued to support the centre by donating obsolete vehicles and equipment which is used for training purposes or the young people assist with selling to raise much needed funds to buy equipment for the workshop.

In December the centre organised 'meet and greet' open evenings for parents, guardians and teachers of the young people to view the centre's facilities and talk to the staff. The evenings are a good way to engage with young people and their families and will be repeated on a regular basis.

As a member of London Youth, the centre successfully qualified for the Bronze level London Youth Quality Mark City & Guilds accreditation, having taken part in the pilot scheme when it was launched 3 years previously. The Quality Mark assesses numerous aspects of policies, best practices, health and safety and quality of services to young people.

The centre continued to employ a motor vehicle apprentice who has grown in confidence and experience and is a valued mentor to the trainees. Peer support has proved to be a successful way of engaging and assisting disaffected/disadvantaged young people to build confidence in their abilities.

The centre successfully applied for a grant to Help a Capital Child to enhance the motor vehicle workshop equipment. The grant allowed us to purchase a hot water pressure washer, a TIG welder and a wheel balancer. The centre has a commitment to improving the learning experience for young people by purchasing industry standard equipment, which in some cases is over and above what is necessary for them to compete their accredited training, but hopefully will give them the edge when going on to further education, apprenticeships or a career.

As it was agreed by the Trustees, the centre continued to work towards independence from its sister site in Wargrave, Berkshire so it can fully concentrate on the valuable work it does on East London. Robust recruitment of new Trustees will be a major part of the future development. The centre will register Beckton Skills Centre as a registered charity and the name of The Woodland Centre Trust will remain with Camp Mohawk.

Camp Mohawk

Our action packed Easter holidays started with 4 family days which incorporated a computer based art therapy program. We also ran 2 fully booked outward bound days and 5 group days.

Camp Mohawk has been hosting "Forest School" in conjunction with Wokingham Borough Council Early Years. These consist of day trips from local primary schools where trained leaders teach the children about the natural environment.

The Open day on 7th May was a great success, with 120 visitors. Activities included face painting, 2 bouncy castles, an animal farm, a BBQ and falconry. Several schools including Kennel Lane School visited for the first time this term.

We had four tutees who took exams in physics and chemistry this term two of whom got A* in both subjects. July began with the first annual Friends of Camp Mohawk [FoCM] Charity Golf Day at Hennerton Golf club.

This summer half term was busy as ever with 2 family days, 2 outward bound days, 3 group days and one multi-group fun day.

The summer started with the annual family barbeque. During the summer holiday period the centre was open 7 days a week for six weeks, with record attendance and memberships. There were several group fun days and four outward bound days, along with all the usual fun and activities.

The Autumn Term saw the first annual FoCM Music Festival! This exciting event drew 130 people and six bands with a fantastic festival atmosphere.

We had several school visits this term from local special needs schools.

The theme of the Autumn term (for the staff at least) was planning for the future, with the help of local volunteers. These include plans for making Camp Mohawk an independent charity with a new governance structure which will include a user-led committee, the FoCM and a new local board of trustees. We currently have three local trustees.

October half term consisted of 3 family days, 1 Games Workshop Day, 2 Outward Bound Days and 3 group days.

The highlights of the winter term were the Fireworks display and the Christmas party. In 2011 we had a record three fireworks displays, to cater for differing needs. The Christmas party was a delight with cake decorating, a visit from Feathers and Fur, story telling, carol singing and presents from Father Christmas in his grotto.

Camp Mohawk was privileged to be the beneficiary of its very own music single this Christmas by Marmalade, 'Santa Claus is Coming'.

February half term consisted of 4 family days, 2 outward bound days, 2 group days and a games day.

The spring term was taken up mostly with planning and site development (working on the new toilet block). The term ended with the annual Hawks youth group residential trip which this year was to Bowles Activity Centre, where the group had an action packed weekend consisting of activities including: rock climbing, rock scrambling, canoeing, skiing, bouldering, high ropes, low ropes, camp fires and problem solving.

Our youth group Hawks has gone from strength to strength and comprises of 23 young people all on the autistic spectrum. The young people vote on the activities and for 2011 (calendar year) these included: 3 planning meetings, 2 bowling trips, 2 movie nights, 3 trips to Coral Reef, 9 games nights, 7 film making workshops, 3 laserquest trips, 3 go-karting trips, 3 cinema trips, 1 paintballing evening, 3 discos (one of them fancy dress), a climbing trip and Christmas shopping!

Site development:

- Laying wheelchair-friendly matting across the bottom field, animal area, sensory garden, and camp fire area.
- Providing a new musical instrument and building a new flower bed in the sensory garden
- Repainting the insides of the buildings
- Installing fencing around the car park area
- Renovation of the sensory room and the computer room.

Chairmans Report

The year ending 31st March 2012 was one of considerable achievement for the Woodland Centre Trust. But it was also a sad year because in November 2011 we lost our Chairman, John Hayward. John was a tremendous enthusiast for the work at the Beckton Skills Centre and Camp Mohawk and it was largely a result of John's enthusiasm that I became a Trustee. Sadly, John lost his battle with cancer and died on 24th November 2011. I sincerely hope I can emulate John's commitment and enthusiasm, but he will be missed by all.

The entire Board of the Trustees acknowledges, with great thanks, the support of all those that have been involved with the Woodland Centre Trust, Camp Mohawk and the Beckton Skills Centre throughout the year, including trainees, staff, volunteers, supporters and donors. I personally find the kindness and dedication of this group of people humbling and inspirational. They give their time freely, for very little reward. Without them the activities outlined in this report would not have been possible which would have meant that many needy young people would have been denied the opportunity of developing skills, self-esteem and social skills. I know I speak for my fellow Trustees when I say that we want to improve the experience and service provided by the Beckton Skills Centre and Camp Mohawk, and to more and more youngsters.

G REYNOLDS

Chairman

Accountants Report

To the Trustees

On the unaudited accounts of The Woodland Centre Trust

We report on the accounts for the year ended 31st March 2012 set out on pages 8 to 14.

Respective responsibilities of trustees and reporting accountants

As described on page 1, the trustees are responsible for the preparation of the accounts and they consider that the charity has audit exemption under the Charities Act 1993. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants and so our procedures consisted of comparing the accounts with the accounting records kept by the Trust as we considered necessary for purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

- a) the accounts are in agreement with the accounting records kept by the charity;
- b) having regard to, and on the basis of the information contained in these accounting records:
 - (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in the Act; and
 - (ii) the Trust satisfied the conditions for exemption from an audit of the accounts for the year specified in the Act and did not, at any time within the year, fall within any of the categories of charities not entitled to the exemption as specified.



B. B. K. Accountants Limited
Chartered Certified Accountants
4A Roman Road, East Ham
London E6 3RX

Dated: *24-1-2013.*

The Woodland Centre Trust

Statement of Financial Activities for the year ended 31st March 2012

	Note	Restricted Funds	Unrestricted Funds	Total 2012	Total 2011
Income and Expenditure					
Incoming Resources:					
Donations and Grants	4				
Camp Mohawk		78135	37093	115228	115802
The Woodland Centre Trust		29428	2550	31978	31106
Beckton Skills Centre		116604	6505	123109	90457
Total Donations & Grants		<u>224167</u>	<u>46148</u>	<u>270315</u>	<u>237365</u>
Interest Received		134	0	134	21
Profit on disposals		0	0	0	0
Rent Receivable		0	0	0	0
Other Income		0	4225	4225	4751
Membership & subscriptions		2569	0	2569	1662
Total Incoming Resources		<u>226869</u>	<u>50373</u>	<u>277243</u>	<u>243799</u>
Resources Expended					
Direct Charitable Expenditure:					
Camp Mohawk	2	112302	0	112302	120255
Beckton Skills Centre	2	92614	0	92614	68685
		<u>204917</u>	<u>0</u>	<u>204917</u>	<u>188941</u>
Other Expenditure:					
Fundraising and Publicity Costs	3	0	14174	14174	10467
Management and Administration	3	0	29120	29120	26087
Total Resources Expended		<u>204917</u>	<u>43294</u>	<u>248210</u>	<u>225495</u>
Net Incoming Resources		<u>21952</u>	<u>7081</u>	<u>29033</u>	<u>18304</u>
Fund Balances as at 1 April		179868	31741	211609	193305
Fund adjustments		9267	-9267	0	0
		<u>189135</u>	<u>22474</u>	<u>211609</u>	<u>193305</u>
Net Incoming Resources		<u>21952</u>	<u>7081</u>	<u>29033</u>	<u>18304</u>
Fund Balances as at 31 March		<u>211087</u>	<u>29555</u>	<u>240642</u>	<u>211609</u>

The Woodland Centre Trust

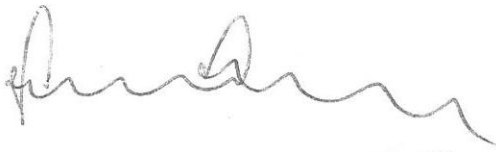
Balance Sheet as at 31st March 2012

	Note	Restricted Funds	Unrestricted Funds	2012	2011
Fixed Assets					
Tangible Assets	5	<u>70750</u>	<u>0</u>	<u>70750</u>	<u>76507</u>
Current Assets					
Cash at Bank and in Hand	6	145149	29555	174704	136986
Debtors and Prepayments		2649	0	2649	2213
Creditors:					
Amounts due within one year	7	<u>7460</u>	<u>0</u>	<u>7460</u>	<u>4096</u>
Net Current Assets / (Liabilities)		140338	29555	169893	135103
Tangible Assets	5	<u>70750</u>	<u>0</u>	<u>70750</u>	<u>76507</u>
Net Assets		<u><u>211087</u></u>	<u><u>29555</u></u>	<u><u>240642</u></u>	<u><u>211610</u></u>
Funds		<u><u>211087</u></u>	<u><u>29555</u></u>	<u><u>240642</u></u>	<u><u>211610</u></u>

Approved by the Trustees on

and signed on its behalf by:

G Reynolds



Chairman

G. Howgate



Treasurer

Dated: 24/1/2013

The Woodland Centre Trust

Notes to the Accounts for the year ended 31st March 2012

1 Bases of accounts

Accounting convention

The financial statements are prepared on a going concern basis under the Charities Act and in accordance with the Charities SORP and applicable accounting standards.

Fund Accounting

Unrestricted funds represent funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity and are held in the general fund.

Restricted funds represent grants and donations received and tax refunds arising thereon, which were allocated by the donor for specific purposes.

Resources Expended

Direct charitable expenditure includes all expenditure which is directly related to the objects of the charity and comprises grants paid and costs which are directly attributable to charitable activities including charitable support costs.

Fundraising and publicity costs represent expenditure on public relations and publicity and the associated expenditure of fundraising such as printing, postage and stationery.

Management and administration costs represent expenditure incurred in the management of the assets of the charity, organisational administration and compliance with constitutional and other statutory requirements. None of the Trustees received any remuneration, nor were paid expenses in the year ended 31st March 2012 or 31st March 2011.

Grants and donations: There were no accruals for these items at the year end.

Fixed assets and depreciation

The value of buildings at the Beckton Skills Centre and Camp Mohawk, Wargrave were adjusted to reflect the fair value of the buildings and on the basis of current use. The rate of depreciation of these temporary buildings were also increased to 10% per annum, straight line, with effect from April 2001. Depreciation is calculated to write down the cost of all other tangible assets over their expected useful lives. The annual rates applicable are: -

Straight line method

Leasehold land	Over the lease term of 99 years
Machinery and tools	20%
Equipment and Fixtures	20%
Motor Vehicles	25%

Cash Flow Statement

The charity is eligible to the exemption, under Financial Reporting Standard No. 1, from the requirement to include a Cash Flow Statement in these accounts.

The Woodland Centre Trust
Notes to the Accounts
for the year ended 31st March 2012

2 Direct Charitable Activities	Beckton Skills Centre	Camp Mohawk	2012 Total	2011 Total
Premises costs & utilities	10530	13725	24255	16941
Education, Training and course fees	1085	480	1565	1724
Housekeeping	171	832	1003	1082
Activities, outings and trips	250	22668	22918	14432
Maintenance and repairs	4490	16741	21231	41074
Materials	3701	1252	4952	5045
Equipment hire	0	545	545	754
Loose tools	2512	1979	4491	3323
Insurance	3313	2275	5587	3815
Instructors/staff remuneration & expenses	57381	42425	99806	84772
Sundry expenses	23	61	83	196
Telephone	2190	641	2831	1738
Transport and motor expenses	5	130	135	1922
Printing, postage and consumables	10	23	33	301
Subscriptions	855	701	1555	497
Depreciation	5143	6489	11631	10506
Welfare	128	294	421	0
Health, safety and security	829	1046	1875	818
	<u>92614</u>	<u>112302</u>	<u>204917</u>	<u>188941</u>

3 Other Expenditure

Management and administration			2012	2011
Payroll	6902	11194	18096	12060
Premises costs & utilities	52	0	52	1628
Insurance	0	0	0	891
Postage, printing and stationery	674	153	827	38
Telephone	80	0	80	869
Transport and Motor expenses	0	0	0	0
Bank charges and interest	20	0	20	0
Legal and professional fees	0	1000	1000	1602
Accountancy and audit fees	900	900	1800	1800
Bookkeeping	3600	3600	7200	7200
Sundry expenses and fees	0	0	0	0
Maintenance and repairs	25	20	45	0
	<u>12253</u>	<u>16867</u>	<u>29120</u>	<u>26087</u>

Other Expenditure, Fundraising & Publicity costs

Research, staffing and activities	4302	9790	14092	9560
Telephone, promotions and publications	82	0	82	869
Subscriptions	0	0	0	0
Printing, postage and stationery	0	0	0	38
	<u>4384</u>	<u>9790</u>	<u>14174</u>	<u>10467</u>

Total Expenditure	109251	138959	248210	225495
--------------------------	--------	--------	--------	--------

The Woodland Centre Trust

Notes to the Accounts for the year ended 31st March 2012

4 Donations and grants receivable

Donations are included on a cash received basis. Gifts in kind and intangible income are included at the value to the Trust at the date of receipt.

Grants are recognised in the Statement of Financial Activities when the conditions for receipt have been complied with.

The Trust acknowledges the wonderful financial support and gifts in kind it receives during the year. Whilst it is impossible to name everyone, listed below are the names of some benefactors and grant funding bodies that made up the major funding the Trust received.

ARTIZAN CATERING SERVICES
BAILEY THOMAS CHARITABLE FOUNDATION
BBC CHILDREN IN NEED
BERKSHIRE COMMUNITY FOUNDATION
C.A.T.S. YOUNG PEOPLES PROJECT
COOPERS FOUNDATION
COURTIER INVESTMENT SERVICES LTD.
DELOITTE
FRIENDS OF CAMP MOHAWK
HELP A CAPITAL CHILD
ROBIN HESTER
LDC [LLOYDS BANKING GROUP]
LLOYDS PLC.
LONDON BOROUGH OF NEWHAM
LOUIS BAYLIS TRUST
PHYLIS COURT CLUB ACTION GROUP
SAP [BUSINESS OBJECTS LTD.]
SLOUGH BOROUGH COUNCIL
TREEHOUSE CHARITABLE FOUNDATION
VODAPHONE LTD.
WOKINGHAM DISTRICT COUNCIL
ZURICH COMMUNITY TRUST

The Woodland Centre Trust

Notes to the Accounts for the year ended 31st March 2012

5 Tangible Assets	Buildings	Leasehold Land	Machinery and Tools	Equipment & Fixtures	Motor Vehicles	Total 2012	Total 2011
Cost or Valuation							
At 1st April	291249	54375	58528	128213	0	532365	512675
Additions	0	0	0	5875	0	5875	19691
Revaluations						0	0
Disposals				0	0	0	0
At 31st March	<u>291249</u>	<u>54375</u>	<u>58528</u>	<u>134088</u>	<u>0</u>	<u>538240</u>	<u>532366</u>
Depreciation							
At 1st April	291249	9005	58528	97077	0	455859	445353
Charge for the year	0	549	0	11082	0	11631	10506
Disposals				0	0	0	0
At 31st March	<u>291249</u>	<u>9554</u>	<u>58528</u>	<u>108160</u>	<u>0</u>	<u>467491</u>	<u>455859</u>
Net Book Value							
At 31st March	<u>0</u>	<u>44821</u>	<u>0</u>	<u>25929</u>	<u>0</u>	<u>70750</u>	<u>76507</u>
At 1st April	<u>0</u>	<u>45370</u>	<u>0</u>	<u>31136</u>	<u>0</u>	<u>76506</u>	<u>67322</u>
6 Cash at bank and in hand						2012	2011
Bank Deposit Account						49990	51162
Current Accounts / Cash						<u>124715</u>	<u>85824</u>
						<u>174705</u>	<u>136986</u>
7 Creditors:						2012	2011
due within one year							
Tax and Social security						2031	1945
Sundry creditors						<u>5429</u>	<u>2151</u>
						<u>7460</u>	<u>4096</u>

8 Camp Mohawk

Camp Mohawk has been established by the Trust on land made available at Wargrave, Berkshire. No value has been attributed to this land in the accounts.

The Woodland Centre Trust
Notes to the Accounts
for the year ended 31st March 2012

9 Accounting system and records

For the year ended 31st March 2012 transactions were recorded with the level of detail required by the Charities Act 1993 and within the guidelines of the Charities SORP.

10 Capital commitments

There is an ongoing programme of modifications to the premises to enhance wheelchair access and other facilities to ensure that all young people are able to participate in the Trust's activities and enjoy its facilities. The works are being carried out by Trust staff and volunteers. There are no other capital commitments as at 31st March 2012 and in the period between this year end and the date of approval of the accounts by the trustees.

11 Contingent liabilities

The Trust has not made any pension provisions and does not face any exposure to liability under the stakeholder pensions scheme as the number of full time employees was well below the minimum threshold for all of the year. There were no other contingent liabilities at 31st March 2012 or 31st March 2011.

12 Risk management

The Trust is always reviewing its exposure to risk and taking measures to reduce such exposure. In the year to 31st March 2012, and the period between this year end and the date of approval of the accounts, the Trustees have reviewed exposure to risks and are happy to report that there are no risk factors which exist that may lead to cessation or a significant curtailment of operations.