



**Camp Mohawk**

**The Woodland Centre Trust**

For children and young people with special needs

# ANNUAL REPORT AND FINANCIAL STATEMENTS

1<sup>st</sup> April 2019 – 31<sup>st</sup> March 2020



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## CHARITY INFORMATION

<b>Trustees/Directors</b>	Chair	Catharina Reynolds (appointed July 2015)
	Treasurer	Hannah Crisp (appointed March 2015)
	Trustees	Victoria Jarvis (appointed March 2014) Chris Stillman (appointed October 2015) Emma Griffiths (appointed November 2018)

**Bank**

Lloyds TSB Bank plc  
14 High Street North  
London  
E6 2HN

**Registered Address**

Camp Mohawk  
Wargrave  
Reading  
RG10 8PU

**Accountants/Independent Examiner**

Thames Bridge Chartered Accountants  
Stubbings Estate  
Stubbings Lane  
Maidenhead  
Berkshire  
SL6 6QL

Tel 01628 824502

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Camp Mohawk is a Trust and is governed by the Constitution document.

Trustee selection method: elected by existing trustees at quarterly meetings.

New trustees are elected by existing trustees at the general meetings and need at least 2 votes.

The main decision making body is the Board of Trustees and major decisions are made in quarterly general meetings with the Trustees and Project/Site Manager in attendance.

The Trustees receive neither remuneration, expenses nor benefits from the Trust, unless permitted by the agreed constitution. The Board of Trustees and the Project/Site Manager are responsible for maintaining the focus of the Trust on its charitable activities. This role includes development activity, fundraising / general administration.

There are 2 full time employees; Project Manager, Site Manager, and 5 part-time employees; Playwork Supervisor, 2 Fundraisers; community & grants, Accounts/office manager and Site Operative. Duties for these posts are agreed by the Board of Trustees and cover the management and day to day running of Camp Mohawk. They are assisted by seasonal support staff and volunteers.

## REPORT OF THE TRUSTEES

The Trustees of The Woodland Centre Trust present the Report and Financial Statements for the year ended 31st March 2020. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" FRS 102.

Charity Law require Trustees of The Woodland Centre Trust to prepare financial statements for each financial year which give a true and fair view of the charity's incoming resources and application of resources during the year and the state of its affairs at the end of the year.

The Trustees are responsible for the direction of the policy of The Woodland Centre Trust in accordance with the Constitution and Purpose of the charity. In particular they direct and oversee the financial affairs of the Trust and are responsible for safeguarding the assets of the charity.

They must ensure that proper accounting records are kept, which disclose the financial position of the charity with reasonable accuracy at any time. They must also take reasonable steps to prevent fraud and other irregularities.

The Trustees have:

- Selected suitable accounting policies and applied them consistently;
- Made judgements and estimates that are reasonable and prudent;
- Followed applicable accounting standards subject to any material departures disclosed and explained in the financial statements;
- Prepared the financial statements on a going concern basis.

### **Reserves policy**

The Trustees have set out a reserves policy to give confidence to its stakeholders that the charities finances are being managed appropriately and provide an indicator of future needs.

The policy focuses on the level of general reserves.

Camp Mohawk has tried to maintain a level of 'free' reserves in its unrestricted funds that is sufficient to fund a minimum of six months' Operating Expenditure. This, as a value, is c£92,000 +/-£10k. Operating Expenditure is defined as all of Camp Mohawk's essential costs. This is to allow Camp Mohawk to continue to operate for at least six months in the extreme scenario that its income reduces materially over a very short period of time. During that six month period Camp Mohawk could restructure its finances or even wind up its operation. This would include renegotiation of any contractual liabilities that extend beyond the six month window and cover its longer term liabilities.

A proportion of our unrestricted funds is designated to a project to build fully accessible changing rooms for our outdoor pool and install a retractable cover, subject to necessary consents. This project is estimated to cost c£300k. This balance of designated funds is currently £179k.

### **Risk Management**

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Objects and Key Activities**

The object of the trust is to help and educate young people through educational and leisure time activities so as to develop their physical, mental and spiritual capacities that they may grow to maturity as individuals and members of society and that their conditions of life may be improved.



Key Activities carried out by the Trust;

- Operating, maintaining and developing a centre with indoor and outdoor facilities tailored to the requirements of children and young people with special needs (CYPSEN), enabling them, their families and friends to have fun, relax, learn social skills and develop self-confidence in a positive and uplifting environment that accepts and welcomes them all as individuals.
- Providing short break activities and workshops for CYPSEN and associated activities.
- Fostering links with other organisations, including local authorities, other charities and commercial entities, in order to raise awareness and/or funds.

Also, the Centre will make its facilities available to other needy local community or disability support organisations that would benefit from such access, at times that do not compromise activities supporting the primary object.

In order to help to achieve these aims the organisation may offer professional services or raise funds by any legal means, may acquire assets and property and may employ staff.

We anticipate that the majority of our beneficiaries reside within the Thames Valley.

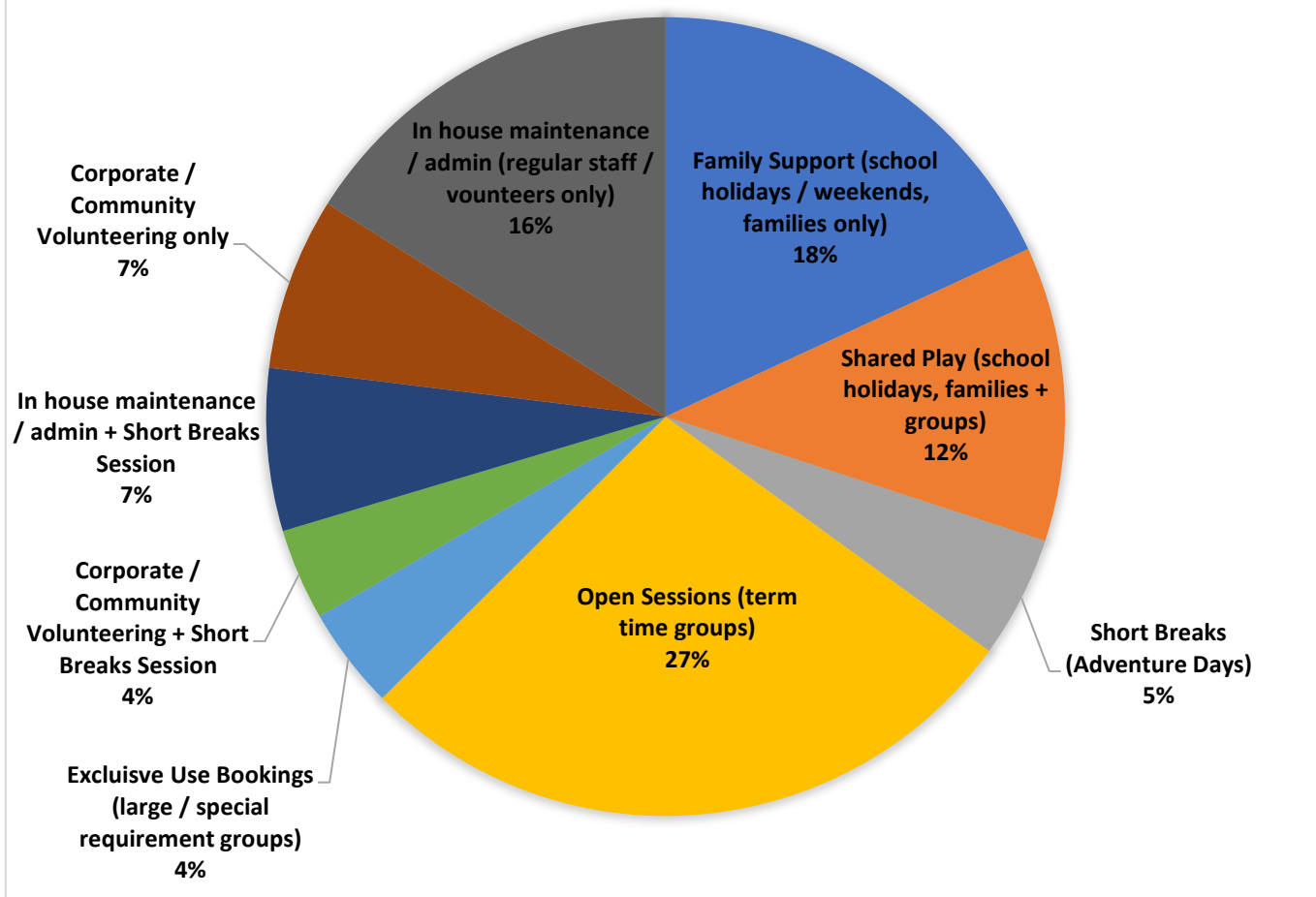
#### **Public Benefit Statement**

The Trustees confirm that the activities of The Woodland Centre Trust have had full regard to the Charity Commission's guidance on public benefit.

## Project Manager's Annual Report 2019-2020

Camp Mohawk continued to be a hive of activity this year. Visits from families and groups were higher in number than ever before, with over 240 days of opening provided. Our main projects, providing support, activities and safe, beneficial play space to young people and their families, continued to grow and thrive thanks to tireless work from volunteers and staff, consistent funding from major sponsors and significant community involvement and investment. Our thanks go to all those who contributed time, materials, financial support and ideas throughout the year – your enthusiasm and support helped Camp Mohawk to positively impact the lives of nearly 1000 individual children and young people as well as their parents, carers, teachers, support staff and the many others who contribute to their lives.

### BREAKDOWN OF SITE USEAGE BY TYPE OF DAY / SESSION



<b>Service User Numbers</b>	
Number of registered families (families who are registered and have visited within the past 2 years)	507
Number of active families this year (have made at least one visit during this reporting period)	303
Number of new family registrations this year	113
Number of registered groups	42
Total service user visits (children / adults with SEND, siblings, young carers)	6123
Total Visitors (services users + parents and carers) NOT including volunteers / staff	10424

## **Primary Project Reports**

**Family Support** – Camp Mohawk was open to families on 73 days in total (44 days dedicated solely to families, 29 ‘Shared Play’ days when families were supported alongside group visits) during the year with total family visits numbering 1478 (2950 child and 2166 parent / carer visits). Most days were an opportunity for families to make use of our specialist facilities and activities whilst being supported by our team of staff, but special events were provided including Easter, Summer and Christmas parties, camping nights, and specialist ‘sensory sensitive’ fireworks displays. Demand from families consistently outstripped supply, with 113 new families registering throughout the year and 303 different families accessing support. Funding for Family Support was primarily through a major grant from Global’s Make Some Noise campaign, which will provide continued funding for the project until March 2021. We would like to take this opportunity to thank Global, the employees of Heart Radio and their listeners for their support.

**Short Breaks** – Our social activity project for children and young people with High Functioning Autism provided 208 hours of activities across the 5 groups; after school groups Kestrels (8 to 11 year olds), Kites (12 to 14 year olds) and Hawks (15 to 25 year olds) ran in term time with Adventure Days provided across 2 age groups in the holidays. 83 individuals accessed sessions during the project and benefited from a range of activities including baking / cooking, climbing, water sports, trampolining, meals out, cinema trips, craft activities, go karting, orienteering, high ropes adventure, swimming and bowling. Funding for the project was generously provided by a large grant from BBC Children In Need who will support the project until March 2022. Children In Need have been significant supporters of The Trust for many years and we would like to thank them, and members of the public who donate to the organisation each year, for their ongoing support of our work. Additional funding for Short Breaks was pledged by the Thamesfield Youth Association to help fund a residential activity trip for the young people. Unfortunately, that trip had to be postponed due to Covid-19 restrictions in March with the funding being held in Trust until such a time as the trip can be rescheduled.

**Term Time ‘Open Sessions’** – Use of the site and facilities in term time continued to grow with The Avenue School, Reading, making weekly visits throughout the year with one or two of their classes, in addition to the regular use by the Loddon School and the Expanding Horizons home education group. Later in the year Addington and Bishopswood Special schools began making regular visits to increase their outdoor education programmes for their young people. Term time use such as this will always have to be carefully balanced against the need for essential site maintenance, much of which requires the site to be closed to visitors, but we are keen to maximise the potential for this kind of use throughout the year. In total, 105 group visits were made under the Open Sessions project.

## **Words from our Service Users**

The families who use our service are the best people to describe the impact Camp Mohawk has on their lives. Below are some quotes from parents who use our service regularly:

*"Camp Mohawk was already a very precious place to us. Our son needs catheterisation 4 times a day. Getting away from home and finding a clean safe space to carry out his care is a huge challenge. Finding an outside space is as rare as Mohawk. His sisters love it too. They have*



*their own needs as a child with ASD and a young carer. At Mohawk they can all relax and play in a safe supportive environment."* Vicki

*"This summer Camp Mohawk has been an utter life saver for my family! Unfortunately Caiden's behaviour can be very severe and dangerous so going out places has become physically impossible, the only place we have managed is Camp Mohawk! We rely heavily on Camp Mohawk because Caiden sees it as a safe haven and if he runs off I know he is safe and secure. I'm not constantly panicking about what others are thinking or what I need to do if he kicks off, because everyone is in a similar boat at Camp Mohawk. Camp Mohawk isn't just a respite it is a home from home, they are not just a team of workers they feel like an extended family."* Melissa

*"This is a very special, probably unique, place. The staff really try and think of everything - like the wheelchair cut out at the picnic tables and the rubber pathways. They make all the difference. We come as often as we can get a place."* Nikki

*"George loves swimming in the summer. The water is so warm he can relax in there. He can't paint or do crafts indoors but he enjoys the sensory room with all the lights. And the soft play room - he's safe in there. He's also been enjoying music with Jess - she's been playing the ukulele with him and he was totally absorbed. What's really special about this place is the staff. They are so welcoming and friendly - they make all the difference."* Davina

## **Site Developments**

Further generous funding from Qualcomm allowed us to replace our old timber adventure playground which had been in situ for around 20 years. Working with the designer of the original playground, an ambitious and exciting design was developed and the new structure was installed in the autumn featuring accessible, high level walkways around the trees, accessible slides, extensive climbing features and a 'fort' play area. The new equipment was immediately popular with the children and young people and gave new opportunities for physical and imaginative play. In the surrounds of the new play area, and elsewhere on site, our corporate supporters, who contributed over 2800 work hours and just over £16,000 of materials between them, added to, upgraded and maintained ground surfacing, paths, fences, play areas, gardens and buildings. Special thanks go to the following companies and organisations for their continued support: Johnson & Johnson, Acquia, LDC, Groupe SEB, Invesco, Vodafone, Visa, SAP, App Dynamics, RSSL, Costa Express, Microsoft, National Grid and Enterprise.

## **Core Operations**

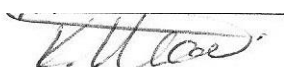
Tina Jacobs joined our core staff team in September 2019 in the position of Fundraising Manager. Bringing with her a wealth of experience in the charitable funding sector, Tina is responsible for funding from Grants and Trusts for both revenue and capital projects and also has involvement with community fundraising initiatives. Annabel Hill left her role as Community Fundraising Coordinator in March to focus on personal commitments, although she will remain involved as a volunteer when her time allows. We would like to thank Annabel for her dedication to, and enthusiasm for Camp Mohawk. A recruitment process will take place next year to find a successor to Annabel's role. Funding for core operations continued to be a challenge with many of the grants available being restricted to project funding. We would like to thank LDC, the Garfield Weston Foundation, The Ammco Charitable Trust and the RS Brownless Charitable Trust for their grants and commitments to our core operations, and all those who contributed unrestricted funds to enable us to meet the core running costs of running Camp Mohawk.

## **Future Plans and Ongoing Funding**

Our Family Support service is running at capacity during school holidays and although we are providing support for as many families as possible, limitations on our resources combined with physical space on site prevent us from increasing numbers on any given day. A simple assessment process will be introduced next year to ensure that those families most in need of support are able to access our services via a 'priority booking' system and we will offer more sessions at weekends where resources allow.

We continue to work on plans for the redevelopment of the swimming pool and associated facilities. This is a very complex project requiring a significant amount of forethought to ensure the facility will meet the needs of our service users well into the future, as well as being financially and environmentally sustainable. We are working with local contractors to finalise plans and budgets before submitting plans to the local authority for approval. We are holding a designated fund towards this redevelopment project which is estimated will cost in the region of £250-£300,000.

The appearance of Covid-19 towards the end of this reporting period, and the social restrictions necessary to curb the virus, will inevitably play a major role in affecting project delivery in the next 12 months. The situation is likely to have a significant, negative impact on the lives of our beneficiaries and we will be consulting with them, and working with our funders, to plan safe and beneficial activities that will provide as much support as possible until such a time as our projects can resume in full.



Kathryn Wood - Project and Family Support Manager

## Chair's Annual Report 2019-2020

On behalf of the Trustees for The Woodland Centre Trust - Camp Mohawk, it gives me great pleasure to present the achievements of Team Camp Mohawk for the year ending 31<sup>st</sup> March 2020. Thanks to the outstanding support from donors, sponsors and funders and the continued commitment from staff and volunteers, Camp Mohawk was able to provide a much needed safe and happy haven for families and groups of children with special needs for another year. We entered the first Covid-19 lockdown in March at the close of this financial year. As for all charities who deliver a direct service to families and children Camp Mohawk was faced with being unable to provide support to those who depend on their service. This was disappointing but at the time of writing and thanks to the magnificent efforts of the whole team I can confirm that the charity has been able to provide some kind of support to their users through the crisis and will look to fully reopen as soon as it is safe.

### Staff, Trustees and other volunteers

Camp Mohawk can only achieve what it does thanks to the commitment displayed by all the staff who do an incredible job for the families and children they support. Well done to **Kate Wood, Matt Wood, Donna Levy, Jude Bradbrook** and **Alan Dicker** as well as all the project and seasonal staff. We said farewell this year to **Annabel Hill**, our fantastic Community Fundraiser, who was exceptional in raising funds and awareness of Camp Mohawk. She continues to be involved with Camp Mohawk in a volunteer capacity. We welcomed **Tina Jacobs** whose expertise and knowledge of accessing grants from Trusts and Foundations has already proved to be essential in supporting the important work carried out by the Trust.

As a Board of Trustees we are extremely fortunate to have such a committed and talented team. **Hannah Crisp**, with her accounting skills ensures all the financial details are in order and she also runs the Trustee meetings. **Chris Stillman**, whose knowledge of local businesses and contacts is a major resource for Camp Mohawk. His energy and enthusiasm for running the annual Quiz and Golf Day is infectious and ensures we raise valuable funds from these events. **Vicci Jarvis** is another invaluable Trustee – who has helped enormously with the Data Protection policies and with other connections gave early support for the pool project. We are indebted to **Emma Griffiths** whose legal expertise and support on HR matters and, more recently, Furlough has been vital this year.

Finally we are thankful for our reliable volunteers, **Phil Horley** and **John Rickman** who support the staff with maintenance projects year in, year out.

## Financial position

I am pleased to report that the charity's finances remain strong and it has been able to deliver all the planned programmes and projects this financial year. This position has helped to withstand the Covid-19 crisis and be ready to offer full services once restrictions are lifted.

The income in respect of Restricted Grants significantly increased in this financial year. Camp Mohawk was the beneficiary of very generous grants of over £140,000 for specific projects most notably from Heart FM's Global Make Some Noise, Qualcomm and Children In Need. This funding support delivered the Family Support and Short Breaks programmes and transformed some of the play areas with new and exciting equipment such as the Pirate Ship and Adventure Playground.

Another important source of income for the Trust is the unrestricted donations received from some grants and local businesses. These also increased in this financial year providing critical support for running the Trust.

## Summary of Achievements and Performance

The wonderful comments and feedback received from anyone using the site is always the best form of measurement and with 10,424 visitors last year there is no shortage of praise.

Here are the key aspects of Camp Mohawk's performance over the year 2019/20

**Family Support Programme** – Provision of activities during the holiday periods for families with children with special needs.

- 303 families accessing the site this year.
- 73 days of activity.
- Funding secured from **Global Make Some Noise** to March 2021.

**Short Breaks programme** – Provision of social and leisure activities for young people with high functioning autism.

- Funding secured from **BBC Children In Need**.
- Fully subscribed programmes for Kestrels (8 to 11 years), Kites (12 to 14 years) and Hawks (15 – 25 years).
- Over 80 young people provided with additional leisure days and helped to develop their social skills in a safe and well managed environment.

**Term Time Open sessions** - Use of the centre by organisations who need a safe place to cater for the needs of their pupils or clients.

- Growth in weekly school visits.
- Increase in use by other organisations during term time.
- 105 group visits accommodated.

**Site improvements** – Maintaining the facilities in good condition and planning for other site projects.

- New popular **adventure playground** thanks to funding from **Qualcomm**.
- Thank you to the successful community and corporate work parties from 14 organisations who provided 2800 volunteer working hours to the site and £16,000 worth of materials and funding for the projects undertaken.
- Music room now installed.

**Raising awareness and Fundraising** – Ensure funds meet requirements for immediate and future needs.

- Tina Jacobs joined the team in September 2019 bringing her excellent experience in applying for Grants and to Trusts and Charity Foundations.
- Updated website with donations and regular updates on Camp Mohawk Facebook and Twitter accounts.
- Future recruitment of Community and Corporate Fund Raiser.

## Priorities for the next 24 months

Finding future funding for projects will be a priority this year as some funding streams come to an end.

We know how important the pool is to the families and groups and we will put in place the next steps to revitalising the Swimming Pool. This project will require a huge fundraising effort to raise the £300,000 needed but I am confident we will be able to get this support.

Catharina Reynolds OBE  
Chair of Trustees  
The Woodland Centre Trust

## ACCOUNTANTS REPORT

### Independent examiner's report on the accounts

Report to the trustees/  
members of

The Woodland Centre Trust

On accounts for the year  
ended

31 March 2020

Charity no  
(if any)

278681

Set out on pages

14-32

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants (England & Wales).

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

26 November 2020

Name:

Anthony Platt FCA CA (SA)

Relevant professional  
qualification(s) or body

Institute of Chartered Accountants (England & Wales)

Address:

Stubbings Estate, Stubbings Lane, Maidenhead, Berkshire, SL6 6QL

## STATEMENT OF FINANCIAL ACTIVITIES

for the Year Ended 31 March 2020

<b>Section A Statement of financial activities</b>						
Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
Incoming resources (Note 3)		F01	F02	F03	F04	F05
<b>Income and endowments from:</b>						
Donations and legacies	S01	149,847	129,060	-	278,907	144,845
Charitable activities	S02	-	-	-	-	-
Other trading activities	S03	7,737	-	-	7,737	24,586
Investments	S04	1,075	-	-	1,075	1,008
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
<b>Total</b>	S07	<b>158,659</b>	<b>129,060</b>	<b>-</b>	<b>287,719</b>	<b>170,439</b>
<b>Resources expended (Note 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	11,174	-	-	11,174	4,675
Charitable activities	S09	99,364	113,060	-	212,424	196,584
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
<b>Total</b>	S12	<b>110,538</b>	<b>113,060</b>	<b>-</b>	<b>223,598</b>	<b>201,259</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>						
	S13	48,121	16,000	-	64,121	- 30,820
Net gains/(losses) on investments	S14	-	-	-	-	-
<b>Net income/(expenditure)</b>	S15	<b>48,121</b>	<b>16,000</b>	<b>-</b>	<b>64,121</b>	<b>- 30,820</b>
<b>Extraordinary items</b>	S16	-	-	-	-	-
<b>Transfers between funds</b>	S17	-	-	-	-	-
<b>Other recognised gains/(losses):</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	<b>48,121</b>	<b>16,000</b>	<b>-</b>	<b>64,121</b>	<b>- 30,820</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	551,257	-	-	551,257	582,077
<b>Total funds carried forward</b>	S22	<b>599,378</b>	<b>16,000</b>	<b>-</b>	<b>615,378</b>	<b>551,257</b>

There is a Net profit due to the timings of funds received and when they were spent. We have £16k restricted unspent as shown in N27. We received £6.6k in April 2019 from CiN that related to prior year spend and £20k from Westcon & Garfield relating to spend for FY20/21. The delta of £20k relates to various other unrestricted donations not yet spent. These would have gone into the short term funds account towards the pool project but as the pandemic had occurred we kept it in the current account to ensure we had funds easily accessible.



## BALANCE SHEET

for the Year Ended 31 March 2020

Section B		Balance sheet				
	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	330,004	-	-	330,004	325,195
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
<b>Total fixed assets</b>	B05	330,004	-	-	330,004	325,195
<b>Current assets</b>						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	100	-	-	100	725
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	271,384	16,000	-	287,384	228,904
<b>Total current assets</b>	B10	271,484	16,000	-	287,484	229,629
<b>Creditors: amounts falling due within one year (Note 20)</b>	B11	2,110	-	-	2,110	3,567
<b>Net current assets/(liabilities)</b>	B12	269,374	16,000	-	285,374	226,062
<b>Total assets less current liabilities</b>	B13	599,378	16,000	-	615,378	551,257
<b>Creditors: amounts falling due after one year (Note 20)</b>	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
<b>Total net assets or liabilities</b>	B16	599,378	16,000	-	615,378	551,257
<b>Funds of the Charity</b>						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	16,000	-	16,000	-
Unrestricted funds	B19	599,378	-	-	599,378	551,257
Revaluation reserve	B20	-	-	-	-	-
<b>Total funds</b>	B21	599,378	16,000	-	615,378	551,257

Signature	Print Name	Date of approval dd/mm/yyyy
	Catharina Reynolds	3/12/20
	Hannah Crisp	3/12/20

Signed by one or two trustees on behalf of all the trustees

# NOTES TO THE ACCOUNTS

for year ended 31<sup>st</sup> March 2020

## Section C Notes to the accounts

### Note 1 Basis of preparation

*This section should be completed by all charities .*

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

• and with*	✓	the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
• and with*		the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
• and with the Charities Act 2011.		

The charity constitutes a public benefit entity as defined by FRS 102.\*

\* -Tick as appropriate

#### 1.2 Going concern

*If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:*

An explanation as to those factors that support the conclusion that the charity is a going concern;	<b>Not applicable</b>
Disclosure of any uncertainties that make the going concern assumption doubtful;	<b>Not applicable</b>
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	<b>Not applicable</b>

### 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in notes 1 and 2.

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

<b>(i) the nature of the change in accounting policy;</b>					<b>Not applicable</b>
<b>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</b>					<b>Not applicable</b>
<b>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</b>					<b>Not applicable</b>

### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	<input type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

<b>(i) the nature of any changes;</b>	<p><i>The Trust occupies the property on a 120 year lease basis, from 9 Jan 2008. To date the Trustees have applied a zero % depreciation rate to the Leasehold Improvements, on the assumption that they have indefinite useful lives. From 2020 the Trustees feel it is appropriate to start recognising that some components of the Leasehold Improvements do have limitations to their lifespans. With this in mind the Trustees have elected to begin holding annual reviews of the remaining life of individual Leasehold Improvements, and their likely useful lives. In the 2020 year, the Improvements were split into those that can still be viewed as having an indefinite useful life, justifying a continued zero depreciation, and those which will require replacement within the next 50 years, which will now be depreciated</i></p>
<b>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</b>	<p><i>The additional depreciation charge resulting from the above review, will be £1401 in the March 2020 year.</i></p>
<b>(iii) where practicable, the effect of the change in one or more future periods.</b>	<p><i>The additional depreciation charge resulting from the above review, will be £1401 in each future year.</i></p>

## 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	✓	* -Tick as appropriate
No*		

## Section C Notes to the accounts (cont)

### Note 2 Accounting policies

#### 2.2 INCOME

*This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.*

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when:	Yes	No	N/a
	<ul style="list-style-type: none"> <li>• the charity becomes entitled to the resources;</li> <li>• it is more likely than not that the trustees will receive the resources; and</li> <li>• the monetary value can be measured with sufficient reliability.</li> </ul>	✓	✓	✓
<b>Offsetting</b>	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.			
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).	Yes	No	N/a
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	✓	✓	✓
<b>Legacies</b>	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes	No	N/a
		✓	✓	✓
<b>Government grants</b>	The charity has received government grants in the reporting period	Yes	No	N/a
		✓	✓	✓
<b>Tax reclaims on donations and gifts</b>	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes	No	N/a
		✓	✓	✓
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes	No	N/a
		✓	✓	✓
<b>Donated goods</b>	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.			
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	Yes	No	N/a
		✓	✓	✓
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes	No	N/a
		✓	✓	✓
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes	No	N/a
		✓	✓	✓
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes	No	N/a
		✓	✓	✓

<b>Donated services and facilities</b>	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Support costs</b>	The charity has incurred expenditure on support costs.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.			
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Income from membership subscriptions</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2.3 EXPENDITURE AND LIABILITIES</b>				
<b>Liability recognition</b>	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Governance and support costs</b>	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Grants payable without performance conditions</b>	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Redundancy cost</b>	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Deferred income</b>	No material item of deferred income has been included in the accounts.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Basic financial instruments</b>	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

<b>2.4 ASSETS</b>					
<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least	£100	Yes	No	N/a
	They are valued at cost.		✓	✓	✓
	The depreciation rates and methods used are disclosed in note 14.				
<b>Intangible fixed assets</b>	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15		Yes	No	N/a
			✓	✓	✓
	They are valued at cost.				
<b>Heritage assets</b>	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.		Yes	No	N/a
			✓	✓	✓
	They are valued at cost.		Yes	No	N/a
			✓	✓	✓
<b>Investments</b>	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.		Yes	No	N/a
			✓	✓	✓
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments		Yes	No	N/a
			✓	✓	✓
<b>Stocks and work in progress</b>	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.		Yes	No	N/a
			✓	✓	✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.		Yes	No	N/a
			✓	✓	✓
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.		Yes	No	N/a
			✓	✓	✓
<b>Debtors</b>	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.		Yes	No	N/a
			✓	✓	✓
<b>Current asset investments</b>	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.		Yes	No	N/a
			✓	✓	✓
			Yes	No	N/a
	They are valued at fair value except where they qualify as basic financial instruments.		✓	✓	✓



Section C		Notes to the accounts			(cont)	
Note 3 Analysis of income						
		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
Analysis					£	£
<b>Donations and legacies:</b>	Donations and gifts	91,234	-	-	91,234	66,899
	Gift Aid	813	-	-	813	1,131
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	20,900	129,060	-	149,960	45,124
	Membership subscriptions and sponsorships which are in substance donations	20,456	-	-	20,456	18,711
	Donated goods, facilities and services	-	-	-	-	-
	Other	16,444	-	-	16,444	12,980
	<b>Total</b>	<b>149,847</b>	<b>129,060</b>	<b>-</b>	<b>278,907</b>	<b>144,845</b>
<b>Charitable activities:</b>			-	-	-	-
			-	-	-	-
			-	-	-	-
	Other		-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Other trading activities:</b>	Quiz Night	-	-	-	-	1,460
	Fireworks Night	5,122	-	-	5,122	1,058
	Golf Day	2,615	-	-	2,615	525
	Fashion show	-	-	-	-	1,332
	LDC Quiz	-	-	-	-	20,211
	<b>Total</b>	<b>7,737</b>	<b>-</b>	<b>-</b>	<b>7,737</b>	<b>24,586</b>
<b>Income from investments:</b>	Interest income	1,075	-	-	1,075	1,008
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>1,075</b>	<b>-</b>	<b>-</b>	<b>1,075</b>	<b>1,008</b>
<b>Separate material item of income:</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other:</b>	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INCOME</b>	<b>158,659</b>	<b>129,060</b>	<b>-</b>	<b>287,719</b>	<b>170,439</b>	

Section C		Notes to the accounts		(cont)	
Note 3	Analysis of Income (Further detail)	Full Year		This year	Last year
	Analysis	Unrestricted	Restricted	£	£
		£	£	£	£
<b>Donations &amp; Legacies</b>	Donations - Other	86,741		86,741	57,453
	Donations - members donations	20,456		20,456	18,711
	Donations - specific			0	0
	Donations - Committed Giving	1,267		1,267	229
	Donations - Friends Events	53		53	7,267
	Donations - Friends of CM	3,173		3,173	1,950
	Grants Received - Government		2,250	2,250	8,000
	Grants Received - Non Government	20,900	126,810	147,710	37,124
	Group Use	16,444		16,444	12,980
	Gift Aid	813		813	1,131
				0	
	<b>Total</b>	<b>149,847</b>	<b>129,060</b>	<b>278,907</b>	<b>144,845</b>
<b>Investments</b>	Interest received	1,075		1,075	1,008
				0	
				0	
				0	
				0	
				0	
				0	
	<b>Total</b>	<b>1,075</b>	<b>0</b>	<b>1,075</b>	<b>1,008</b>
<b>Other Income</b>	Gain on Sale of Asset			0	0
	Registration Fees			0	0
	Sundry			0	0
				0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Section C		Notes to the accounts		(cont)	
Note 4	Analysis of receipts of government grants			This year	Last year
	Description			£	£
				£	£
<b>Government grant 1</b>	WBC Payment				5,000
<b>Government grant 2</b>	BBC CIN				
<b>Government grant 3</b>	SCST		2,250		3,000
<b>Government grant 4</b>	RBWM				
<b>Other</b>				-	-
	<b>Total</b>		<b>2,250</b>	<b>2,250</b>	<b>8,000</b>

**Section C** **Notes to the accounts** **(cont)**

<b>Note 6 Analysis of Resources Expended</b>						
	<b>Analysis</b>	<b>Unrestrict</b>	<b>Restricted</b>	<b>Endowm</b>	<b>Total funds</b>	<b>Prior year</b>
		<b>ed funds</b>	<b>income funds</b>	<b>ent funds</b>	<b>£</b>	<b>£</b>
<b>Expenditure on raising funds:</b>	Incurring seeking donations	-	-	-	-	-
	Incurring seeking legacies	-	-	-	-	-
	Incurring seeking grants					
	Operating membership schemes and social lotteries					
	Staging fundraising events					
	Fundraising wages	11,174			11,174	4,675
	Operating charity shops					
	Operating a trading company undertaking non-charitable trading activity					
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities					
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	
Rent collection, property repairs and maintenance charges	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
<b>Total expenditure on raising funds</b>		11,174	-	-	11,174	4,675
<b>Expenditure on charitable activities</b>	Provision of camp activities	99,364	113,060	-	212,424	196,584
					-	
		-	-	-	-	-
		-	-	-	-	-
<b>Total expenditure on charitable activities</b>		99,364	113,060	-	212,424	196,584
<b>Separate material item of expense</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Total</b>		-	-	-	-	
<b>Other</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Total other expenditure</b>		-	-	-	-	
<b>TOTAL EXPENDITURE</b>		110,538	113,060	-	223,598	201,259

Section C		Notes to the accounts		(cont)	
Note 6	Analysis of resources expended (further detail)	Full Year		This year	Last year
	Analysis	Unrestricted	Restricted	This year	Last year
		£	£	£	£
<b>Charitable Activity</b>	Activities	23594		23594	20680
	Advertising	505		505	0
	Audit & Accounting	900		900	900
	Bank Charges	0		0	0
	Bookkeeping & Payroll	2274		2274	14243
	Project Administration	11232		11232	
	Bursary			0	0
	Cleaning Contracts	2199		2199	1807
	Cleaning Materials	701		701	786
	CRB Checks	442		442	883
	Depn - Fixtures & Fittings	16529		16529	14389
	Depn - Freehold Property	1401		1401	0
	Depn - Long Leasehold			0	0
	Employers NI	3161		3161	2311
	Employers Pension	1003	699	1702	924
	Entertainment			0	0
	Equipment Hire	208		208	627
	Food	327		327	307
	Health & Safety	420		420	1167
	Housekeeping	0		0	218
	Insurance	3645		3645	3724
	IT Expenses	288		288	369
	IT Expenses			0	0
	Legal & Professional	75		75	0
	Light & Heat	9561		9561	5790
	Materials for Activities			0	0
	Other Sundry	21		21	112
	Postage & Stationery	371		371	393
	Rates and Water			0	0
	Repairs & Maintenance	-15316	35794	20478	25360
	Salaries & Wages - Administration	33454		33454	43896
	Salaries & Wages - Operations	-2590	76567	73977	52700
	SMP Top Up	3020		3020	
	SMP Received	-3281		-3281	
	SPP Received	-274		-274	
	Small Equipment	964		964	2266
	Subscriptions	604		604	967
	Telephone	691		691	655
	Tools			0	0
	Training & Education	3136		3136	1024
	Travel & Subsistence	99		99	86
	<b>Total</b>	<b>99,364</b>	<b>113,060</b>	<b>212,424</b>	<b>196,584</b>

<b>Section C</b>		<b>Notes to the accounts</b>		<b>(cont)</b>	
<b>Note 10</b>		<b>Details of certain items of expenditure</b>			
<b>10.1 Fees for examination of the accounts</b>					
<i>Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).</i>					
				<b>This year</b>	<b>Last year</b>
				<b>£</b>	<b>£</b>
<b>Independent examiner's fees</b>				0	0
<b>Assurance services other than audit or independent examination</b>				0	0
<b>Tax advisory fees</b>				0	0
<b>Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner</b>				900	900

**Section C** **Notes to the accounts** **(cont)**

**Note 11** **Paid employees**

*Please complete this note if the charity has any employees.*

**11.1 Staff Costs**

	This year	Last year
	£	£
Salaries and wages	107,431	96,596
Social security costs	3,161	2,311
Pension costs (defined contribution scheme)	1,702	924
Other employee benefits	-	-
<b>Total staff costs</b>	<b>112,294</b>	<b>99,831</b>

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party n/a

*Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.*

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

**TRUE**

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

Nil

**11.2 Average head count in the year**

		This year	Last year
		Number	Number
The parts of the charity in which the employees work	<b>Fundraising</b>	1.5	0.5
	<b>Charitable Activities</b>	12.3	12.9
	<b>Governance</b>	0.5	0.5
	<b>Other</b>	0.0	0.0
	<b>Total</b>	<b>14.3</b>	<b>13.9</b>



<b>Section C</b>	<b>Notes to the accounts</b>	<b>(c)</b>
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**Note 12**                      **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

*12.1 Please complete this note if a defined contribution pension scheme is operated.*

<b>Amount of contributions recognised in the SOFA as an expense</b>	<b>1,702</b>
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<b>Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.</b>	<b>Allocation uses the contributions of employees who fall within Restricted or Unrestricted activities</b>
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**Note 14 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Leasehold Improvements	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	293,649		-	133,284	426,933
Additions	-	-	-	22,739	22,739
Revaluations	-	-	-	-	-
Disposals	-		-	-	-
Transfers *	-	-	-	-	-
At end of the year	293,649	-	-	156,023	449,672

**14.2 Depreciation and impairments**

**Basis	SL	SL		SL		Straight Line ("SL") or Reducing Balance ("RB")
** Rate	2.5% to 5%	0%		20%		
At beginning of the year	-		-	101,738	101,738	
Disposals	1,401		-	-	1,401	
Depreciation	-	-	-	16,529	16,529	
Impairment	-	-	-	-	-	
Transfers*	-	-	-	-	-	
At end of the year	1,401	-	-	118,267	119,668	

**14.3 Net book value**

Net book value at the beginning of the year	293,649	-	-	31,546	325,195
Net book value at the end of the year	292,248	-	-	37,756	330,004

Section C		Notes to the accounts		(cont)	
<b>Note 19</b>		<b>Debtors and prepayments</b>			
<i>Please complete this note if the charity has any debtors or prepayments.</i>					
19.1	Analysis of debtors			<b>This year</b>	<b>Last year</b>
				£	£
				0	0
	Trade debtors			0	0
	Prepayments and accrued income			100	725
	Other debtors			100	725
	<b>Total</b>				

Section C		Notes to the accounts		(cont)	
<b>Note 20</b>		<b>Creditors and accruals</b>			
<i>Please complete this note if the charity has any creditors or accruals.</i>					
20.1	Analysis of creditors				
		<b>Amounts falling due within one year</b>		<b>Amounts falling due after more than one year</b>	
		<b>This year</b>	<b>Last year</b>	<b>This year</b>	<b>Last year</b>
		£	£	£	£
	Accruals for grants payable	-	-	-	-
	Bank loans and overdrafts	-	-	-	-
	Trade creditors	-	-	-	-
	Payments received on account for contracts or performance-related grants	-	-	-	-
	Accruals and deferred income	900	2,267	-	-
	Taxation and social security	1,108	1,132	-	-
	Other creditors	102	168	-	-
	<b>Total</b>	<b>2,110</b>	<b>3,567</b>	<b>-</b>	<b>-</b>

Section C		Notes to the accounts		(cont)	
<b>Note 24</b>		<b>Cash at bank and in hand</b>			
				<b>This year</b>	<b>Last year</b>
				£	£
	Short term cash investments (less than 3 months maturity date)			-	-
	Short term deposits			149,262	148,191
	Cash at bank and on hand			138,112	80,707
	Other			10	6
	<b>Total</b>			<b>287,384</b>	<b>228,904</b>

As per the reserves policy at the beginning of this report, we have 6 months of operational costs and the rest for the pool project.

**Section C** **Notes to the accounts** **(cont)**

**Note 25** **Fair value of assets and liabilities**

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

Not applicable

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not applicable

**Section C** **Notes to the accounts** **(cont)**

**Note 27** **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward
			£	£	£	£	£	£
Children in need	R	Short Breaks Support	-	30,513	- 30,513		-	-
GMSN	R	Family Support	-	24,502	- 24,502		-	-
Slough Childrens Services	R	Short Breaks for Slough Service Users	-	2,250	- 2,250			-
GMSN	R	Activities	-	20,001	- 20,001			-
Sobell House Grant	R	Open Sessions	-	10,000				10,000
Thamesfield	R	PGL Trip	-	4,000				4,000
The Boshier-Hinton Foundation	R	Wheelchair Access	-	2,000				2,000
Qualcomm	R	Adventure Playground/Hire of Site Manager	-	33,204	- 33,204			-
Henley Bridge Rotary	R	Dark Room Project	-	2,590	- 2,590			-
								-
			-	-	-	-	-	-
			-	-	-	-	-	-
<b>Other funds</b>	<b>N/a</b>	<b>N/a</b>	551,257	158,659	- 110,538	-	-	599,378
		<b>Total Funds</b>	551,257	287,719	- 223,598	-	-	615,378

In Other Funds balance brought forward includes £330k of Fixed Assets spent by the Charity which are in continuing use. The rest is cash which is 6 months of reserves and savings towards the pool project.

**Section C** **Notes to the accounts** **(cont)**

**Note 27** **Charity funds (cont)**

**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
CAF America/Qualcomm	R	To be utilised for the Pirate Ship, Music Room, & Other Projects	44,346	-	25,106	19,240	-	-
Children in Need	R	To be used for Count Me In	-	19,724	19,724	-	-	-
Woodward Trust	R	To be used towards Short Breaks program	-	1,000	1,000	-	-	-
More Art	R	Art & Craft Supplies/Circus Skills Equipment	-	1,400	1,400	-	-	-
St James Place	R	To be used towards Short Breaks program	-	10,000	10,000	-	-	-
ACT Foundation	R	To be used towards Short Breaks program	-	5,000	5,000	-	-	-
First Growth	R	To be used for Family Support Project	20,000	-	20,000	-	-	-
Wokingham Borough Council	R	To be used towards Short Breaks program	-	-	5,000	-	-	-
Slough Children's Services Trust (SCST)	R	To be used for Direct Projects	-	8,000	3,000	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
<b>Other funds</b>	<b>N/a</b>	<b>N/a</b>	517,731	125,315	111,029	19,240	-	551,257
		<b>Total Funds</b>	582,077	170,439	201,259	-	-	551,257

**Section C** **Notes to the accounts** **(cont)**

**Note 27** **Charity funds (cont)**

**27.3 Transfers between funds**

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

**27.4 Designated funds**

Planned use	Purpose of the designation	Amount
Swimming Pool Project	£101787 of a legacy received in prior years has been designated towards the swimming pool project, which is expected to cost a total of £300000.	<b>101787</b>

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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<b>Note 28</b>	<b>Transactions with trustees and related parties</b>	
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*If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.*

<b>28.1 Trustee remuneration and benefits</b>		
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None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)	TRUE
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<b>28.2 Trustees' expenses</b>		
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*If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".*

No trustee expenses have been incurred (True or False)	TRUE
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<b>28.3 Transaction(s) with related parties</b>		
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*Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.*

There have been no related party transactions in the reporting period (True or False)	TRUE
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